



Report of: Head of Locality Partnerships

Report to: Inner North East Community Committee

(Chapel Allerton, Moortown and Roundhay)

Report author: Localities Officer - Zahir Lunat

Date: 4 September 2023 for consideration

# **Inner North East Community Committee – Update Report**

# **Purpose of report**

- 1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
- 2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues Updates by theme Children & Young People: Councillor Zara Hussain

- 3. Leeds's annual Breeze in the Park event took place on Monday 31<sup>st</sup> July (12pm to 5.30pm) at Scott Hall Playing Fields. The event featured a packed schedule of sports, games, art, music and other fun activities, all designed to add some memorable extra sparkle and shine to the school holidays. Children and their parents braved the rainy weather and attended in their hundreds to enjoy the activities that was on offer.
- 4. The Breeze in The Park events had two main sessions, one running from midday to 2.30pm and the second from 3pm to 5.30pm. The adverse weather didn't deter local

children from attending the event albeit the attendance was low compared to the previous year.



**Employment and Skills: Cllr Sharon Hamilton** 

# **Universal Credit**

- 5. The number of people who are claiming Universal Credit (UC) due to unemployment, as of May 2023, in the Inner North East Community Committee area is 3,727. This is an increase of 106% since March 2020, and an increase of 52 claimants on the previous month.
- 6. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Inner North East Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs						
	March 2020		April 2023		May 2023		
	Number	Rate*	Number	Rate*	Number	Rate*	
Leeds	23,631	4.5%	46,811	9.0%	47,079	9.0%	
Inner North East	1,814	4.0%	3,675	8.1%	3,727	8.2%	
Chapel Allerton	1,019	6.1%	1,973	11.8%	2,013	12.0%	
Moortown	355	2.5%	790	5.5%	791	5.6%	
Roundhay	440	3.1%	912	6.4%	923	6.4%	

<sup>\*</sup>Rate shows the number of claimants not in employment as a percentage of the working age population

# **Employment and Skills (E&S) Activities and Provision**

7. The table below shows the number of people supported by the E&S Service from the Inner North East Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2021/22	2022/23	2021/22	2022/23	2021/22	2022/23
	(Apr – Mar)	(Apr – Mar)	(Apr – Mar)	(Apr – Mar)	(Apr – Mar)	(Apr – Mar)
Inner North East	1,001	1,356	256	260	217	404
Chapel Allerton	570	754	139	134	94	177
Moortown	216	278	56	71	56	99
Roundhay	215	324	61	55	67	128

# During April 2022 - March 2023

- 14,179 people accessed the Service, 1,356 of whom were residents from the Inner North East.
- Supported 2,999 people into work, 260 of whom were residents from the Inner North East. Customers were supported into work across all sectors with the largest numbers in, construction, health and care including childcares, manufacturing, ICT, digital and comms.
- Supported 3,753 people to improve their skills, 404 of whom were from the Inner North East.
  - 8. Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to <u>all</u> Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025.
  - 9. All Jobshops are open, 5 days a week for face-to-face appointments which includes Reginald and City Centre Community Hubs. There is a pop up Jobshop at Moor Allerton Community Hub on Thursday 9:00 17:00.
  - 10. Community Learning provision continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which include face to face, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.
  - 11. Between April 2022 March 2023, in the Inner North East, 36 courses were delivered at 12 venues. 489 residents have accessed a course. In addition, there were 50 courses delivered on-line.
  - 12. ESOL support will continue to be delivered at City Centre Hub, Chapeltown Childrens Centre, Hillcrest Academy and Gipton Childrens Centre from September 2023.

- 13. Between April 2022 March 2023, 15 Developing You Health and Wellbeing courses, a pre-employability programme which helps people to become happier, healthier and move closer towards employment were delivered across the city, 123 people completed the course and 24 of whom were supported into work. Developing You courses were developed and delivered to people with Learning Disabilities, 18 people completed the course and are being supported by the Employment Hub to support progression to further learning, employment or volunteering.
- 14. For further information on courses available both online and face to face at community venues, please visit: <a href="https://leedsadultlearning.co.uk">https://leedsadultlearning.co.uk</a>
- 15. Delivering in partnership the Connecting Communities to Health and Care Careers work focuses on narrowing inequalities with a one system approach across the sector, adapting recruitment methods and building on the good practice in the system, targeting the Priority Wards. The pathways that are being delivered provide people with a supported programme into Administration and Care roles within the NHS and Adult Social Care. There are functional skills (Maths, English and ESOL) support provided to upskill individuals to the required entry level for their pathway of choice. Since February 2022, 422 people, 51% of whom were from the Priority Wards have attended the information sessions, 167 have achieved a qualification and 174 people have been supported into work. New pathways that have been developed for Children's Residential, Care Practitioner roles and Care Navigators within GP Practices and will be delivered from September 2023. For further information please visit: Health and Care Careers.
- 16. Within the last year the Service has supported 342 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

# **Delivered Events and Activities**

- **Informed Choices** supported school careers events and parents evenings and delivered Apprenticeship awareness sessions, engaging with 10,535 young people, 458 parents/carers and 409 teachers.
- **Next Steps** support for young people following GCSE or A Level results is hosted on Start in Leeds <u>Next Steps after School or College</u>.
- Connecting Communities to Health and Care Careers delivered 28 information sessions between January and July 2023 at 7 venues across the city, five of the LCC Community Hubs, Age UK and One Community Centre
- **Jobs Fairs** 19 recruitment events delivered since April 2023 at 10 venues across the city, seven LCC Community Hubs, Wetherby Community Hub, Farnley Community centre and the White Rose Shopping Centre.
- Leeds Community Learning and Employer Provider Apprenticeships
   Celebration Awards 2023 took place on 18<sup>th</sup> July 2023 at Civic Hall to celebrate the

- accomplishments of all learners and tutors and embrace their future progression into further/higher education, volunteering and/or employment.
- SEND Next Choices Event, Getting Ready for Adult Life took place on 29<sup>th</sup> June 2023 at Leeds First Direct Arena. The event was aimed at supporting young people who have Special Educational Needs and Disabilities (SEND). A total of 67 exhibitors participated, offering jobs, Apprenticeships, volunteering, training opportunities, leisure activities and along with other specific support. 2,200 young people attended with very positive feedback.
- Financial Wellbeing Events delivered in partnership with Credit Union, Yorkshire Water and Leeds City Council, Housing, Jobshops for residents concerned with the rising cost of living. Support provided included debt advice and employment assistance
  - o Compton Community Hub on 15<sup>th</sup> June 2023. 20 people attended.
  - o Burmantofts Community Hub on 13<sup>th</sup> July 2023. 60 people attended.
- Leeds Apprenticeship Recruitment Fair (LARF) took place on 6<sup>th</sup> February 2023 at Leeds First Direct Arena. A total of 106 organisations participated and 8,000 visitors attended.
  - 78% of visitors were either more likely to start an Apprenticeship or more interested in an Apprenticeship since attending the event.
  - o 85% of visitors would recommend the event to a friend.
- Family Learning Festival was delivered on the 16<sup>th</sup> February 2023 at the Carriageworks Theatre, approx. 150 people participating along with 25 exhibitors from across the Community Learning sector. Local skills providers, colleges, universities, employment advisors attended to provide advice for anyone looking to develop their skills further or to plan their next steps.
- Reducing Re-Offending construction recruitment events took place on 24<sup>th</sup> January 2023 and 19<sup>th</sup> July 2023 at HMP Leeds, 5 construction companies attended offering employment opportunities. 77 serving prisoners engaged with the advisors who delivered employability support sessions.

#### **Planned Events and Activities**

- Connecting Communities to Health and Care Careers information sessions are planned to be delivered at the following venues:
  - Richmond Hill Community Centre on Thursday 17<sup>th</sup> August 2023
  - Reginald Centre on Thursday 24<sup>th</sup> August 2023
  - Dewsbury Road Community Hub on Wednesday 30<sup>th</sup> August and Friday 6<sup>th</sup> October 2023
  - o Compton Community Hub on Friday 1st September 2023
  - o City Centre Community Hub on Thursday 7<sup>th</sup> September 2023
  - Beeston Community Centre on Monday 11<sup>th</sup> September 2023
  - Kentmere Community Centre on Tuesday 19<sup>th</sup> September 2023
  - Armley Community Hub on Friday 20<sup>th</sup> October 2023
- The Leeds Digital Careers Fair (LDCF) 2023 will take place on 26<sup>th</sup> September 2023, at Leeds First Direct Arena. The event is aimed at those exploring a career in tech and digital. Attendees will be given an opportunity to engage with a range of tech training providers and employers to find out about the diverse career opportunities available. For further information and to book please visit: <a href="Leeds-Digital Careers Fair 2023"><u>Leeds-Digital Careers Fair 2023</u></a>.
- Reducing Re-Offending a jobs fair to take place at HMP Wealstun on 28<sup>th</sup>
   September 2023. The event will offer support to prisoners due for release. A range
   of employers, from different sectors, are attending alongside Employment and
   Skills Advisors.

The Leeds Creative Skills Festival (LCSF) will take place on 20<sup>th</sup> November 2023 at Leeds First Direct Arena. The event will showcase the wide range of opportunities within the creative and culture sector. There will be a range of employers and providers as well as interactive activities and information sessions. For further information and to book please visit: <a href="Leeds Creative Skills Festival"><u>Leeds Creative Skills Festival 2023.</u></a>

# **Further Information**

- 17. The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses. Please link to our accounts:
- Facebook: <a href="https://www.facebook.com/eandsleeds">https://www.facebook.com/eandsleeds</a>
- Twitter: https://twitter.com/eandsleeds
- Instagram: <a href="https://www.instagram.com/eandsleeds">https://www.instagram.com/eandsleeds</a>
- LinkedIn: <a href="https://www.linkedin.com/company/employment-and-skills-leeds-city-council/">https://www.linkedin.com/company/employment-and-skills-leeds-city-council/</a>
- YouTube: https://www.youtube.com/@employmentandskills
- 18. Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: <a href="https://bit.ly/opportunitiesinleeds">https://bit.ly/opportunitiesinleeds</a>
- 19. For further information on Employment and Skills services and the support available please visit: <a href="https://employmentskillsleeds.co.uk">https://employmentskillsleeds.co.uk</a>
- 20. The Employment and Skills Business Newsletter was launched in March 2023, which provides information and resources to support businesses' workforce needs across the city. The newsletter will be published every 2 months to approximately 2,700 subscribers. To find out more please visit: www.inclusivegrowthleeds.com

**Health & Well Being: Councillor Eileen Taylor** 

**Community Committee Health and Wellbeing Report** 

#### **World Suicide Prevention Day**

21. World Suicide Prevention Day is marked on September 10<sup>th</sup> each year to promote worldwide action to prevent suicides. Various events and activities are held during this time to raise awareness that suicide is a major preventable cause of early death. Every person lost to suicide is someone's partner, child, friend, neighbour and/or colleague and their death will hugely affect people in their family, workplace, and community. We can all play a vital role in reducing and preventing suicide by making people comfortable to talk about suicide and mental health through encouraging people to have these conversations.

22. The West Yorkshire Check in With Your Mate campaign aims to promote these conversations and to raise awareness of the factors and signs that may lead to suicide, inspiring people to start conversations about mental health with the men in their life - at home, in the community and at work – potentially saving lives.

#### Heatwave and Health: comms toolkit

- 23. The summer weather/heatwave comms toolkit has been available for use across the city with copy and assets for bulletins and social media.
- 24. The messages are based around the new impact based alert system. The heat health alert system is operated by UKHSA in partnership with the Met Office and is outlined below:
  - Green (summer preparedness) general preparedness and awareness raising.
  - Yellow (response) where impacts may be expected for those who are
    particularly vulnerable or where the confidence in the weather forecast for more
    severe periods of heat is low.
  - Amber (enhanced response) for situations where impacts are expected across the population.
  - Red (emergency response) significant risk to life for even the healthy population.
- 25. The toolkit was made available during the Heatwave campaign for use by agencies and groups to support residents.

# Winter vaccines rollout: Building vaccine confidence for higher risk populations

26. Free webinars were offered during August in preparation for the vaccine rollout which begins in September. Various dates and times were offered to raise awareness of the rollout programme and information that can be passed on to residents in the city.

# Climate change workshop 6 September, 2.00pm to 3.00pm

- 27. The directors of public health in Y&H have made climate change one of their priorities for collaboration across the 15 local authorities. A strand of the action plan is a CPD programme based on the insight and learning from the survey sent out to all DPH's earlier in the year.
- 28. Climate change is the single biggest threat to population health. Public health professionals have a key role to play in climate mitigation and adaptation and drawing attention to the health co-benefits of addressing the factors that drive

climate change. Their in-depth understanding of health inequalities is crucial to ensure that climate change does not further compromise the health of the most vulnerable.

#### **Better Conversations**

- 29. Part of the Leeds Health and Care Academy, these skill sessions are open to anyone working in health and social care in Leeds. The workshops aim to enable health and care colleagues to deliver and encourage more collaborative conversations, primarily between a health and care professional and patient or service user, or when speaking to members of the public.
- 30. Three learning packages are on offer:
  - Level 1 eLearning introducing the principles of better conversations a 60minute session.
  - Level 2 virtual interactive workshop better conversations: reflective practice (28 September, 22 November and 14 December).
  - Level 3 in-person workshop better conversations: a personalised approach to conversations (13 September and 17 October).

# Rightsizing campaign

31. People aged 50 and over living in West Yorkshire are being targeted with an innovative new campaign to help them 'rightsize' and find a home that's right for them. The aim of the 'rightsizing' campaign is to help people choose where they live before other factors, such as ill health, make that decision for them.

#### **Drowning Prevention**

- 32. During the summer, the risk to young people through accidental drowning increases significantly. When the weather is hot young people can be tempted to go for a dip in the local river or reservoir, but swimming in open waters is extremely dangerous.
- 33. The Royal Life Saving Society <u>website</u> also provides information and resources on water safety education.

# **Annual flu report**

34. UKHSA's annual report has been published and summarises the levels of influenza (flu) across the UK for the winter period, 2022 to 2023. The analysis indicates that excess deaths in England associated with flu were higher (14,500) than the average figure (13,500) for the five years before the pandemic. This is the highest figure since the 2017 to 2018 season, when there were 22,500 excess deaths associated with flu.

# **Community Safety: Councillor Mohammed Rafique**

#### LASBT EAST

		% Change on previous month
Current East Caseload	171	+ 4%
Cases Open in last Month	34	+ 10%
Closed Cases in last Month	40	+ 8%
% of active citywide caseload	36%	

Current Cases in Inner North East = 21

Cases Opened in the last 3 months by ward:

- Chapel Allerton = 10 of which 2 x Noise, 8 x ASB
- Moortown = 6 of which 2 x Noise, 4 x ASB
- Roundhay = 1 of which 1 x ASB

#### **Key Issues:**

- 35. Citywide Nuisance Vehicle PSPO is now live and enforceable, and it is hoped that this will help to address the ongoing vehicle related issues at adjacent to Roundhay Park (West Avenue etc).
- 36. Good partnership working from the case officer dealing with youth nuisance at Moortown Park.
- 37. Good partnership work in dealing with the issues around a fast food outlet on Chapeltown Road with involvement from Environmental Protection Team, Planning, Licensing, LASBT and the police LASBT have served a Premises Closure warning.

#### **Leeds HAP Panel**

#### **Engagement/Involvement**

- 38. Your Place event (On-Line walkabout) is being planned. Community yet to be determined.
- 39. Awaiting information as to future of Team Beckhills. Maureen Lilleywhite assisting with transfer of leadership, name etc.
- 40. Button Hill group currently in danger of total collapse following resignation of the chair. Meeting to take place with residents to try to resurrect.

41.17 August sees Housing Leeds join other partners at an information event at Brackenwood Community Association including local housing staff and use of the mobile office.

# **Housing Advisory Panels**

- 42. INE HAP started the year in April 2023 with a budget of £27,897.97 following a reduction of 10% to budget (including a carry-over from last year of £1,018.19).
- 43. To date funding of £3,570.00 has been approved.
- 44. Still have vacancies for Housing Leeds residents on the Inner North East Housing Advisory Panel and they are actively looking to recruit.

# **Community Payback/Skill Mill/Green Guardians**

- 45. Community Payback Have now commenced completing projects and are now accepting new referrals though no contract with Housing Leeds.
- 46. Skill Mill Contract period now completed so currently no referrals being accepted.
- 47. Green Guardians Contract declined by INE HAP on cost £8,200 up from £7,000.

# **Working In Partnership**

- 48. Continued work with community organisations e.g., InterAct, BCA, Childrens Centre etc.
- 49. Continue to assist groups identifying funding opportunities through Funding Leeds.
- 50. Potential for a garden competition in one ward or whole area but will need early confirmation to allow planning. These have been held in other areas to some success and created positive news stories. Would need backing from ward members.
- 51. Potential work with both Meanwood Valley Urban Farm and Friends of Meanwood Park Playground to look at assisting with funding training.

#### **Estate Management Walkabouts/Home Visits**

- 52. Quarter 1 Estate Walkabouts were completed during May June period and Quarter 2 Walkabouts are schedule to take place in October 2023.
- 53. In terms of the annual home visits 2766 have been completed in the Inner North East area. Of these 1972 were general home visits and 794 were priority visits.

#### **Housing Anti-Social Behaviour**

54. There were 14 active ASB cases with Housing Leeds of these 3 were referred to LASBT. No major increase from previous months only a slight increase compared to the same period last year.

- 55. Housing Officers contacting tenants to review outstanding cases, and to close any historic cases where situations have improved.
- 56. Monthly audits/review of all active cases carried out monthly by Team Leaders this is on-going, recent audit completed June 2024.
- 57. Have police officers working within the team to share information at regular LASBT meetings. Maria Wheeler from LASBT also working closely with Housing Officers.
- 58. Partnership approach with LASBT continuing with monthly meetings to discuss casework.

# **Environment: Councillor Jordan Bowden Cleaner Neighbourhoods Team (CNT)**

- 59. Plans are in place for the Leeds West Indian Carnival which takes place on Monday 28th August 2023. The CNT team have been busy planning the logistics for the event and will be present during and after the event for the big clean up.
- 60. There has been ongoing work in the Inner North East area regarding cutting back on vegetation/cleaning the ginnels. Several ginnels have been cleaned up over the last few months.
- 61. Concerns have been raised by ward members about a number of unauthorised charity bins on Chapeltown Road. Cleaner Neighbourhoods Team will write to the owners for them to remove the bins within a certain time period. If they fail to do so the Council has powers to remove the bins.
- 62. Leeds Federated (Housing Association) organised a community litter pick around the Stonegate's area in Meanwood. Leeds Fed provided litter picking equipment and refreshments at Meanwood Community Centre. Leeds Fed tenants from the area assisted with the litter pick along with green fingered councillors from Moortown ward who helped the volunteers to make their area cleaner and greener.



# **Neighbourhood Centres Update**

63. A business is interested in seeing more activity underway by businesses to help Roundhay and Oakwood shopping areas. A more detailed discussion is being arranged for next month with the chair of Oakwood Traders and Residents Association to see what help the Neighbourhood Centres Co-ordinator can provide businesses in Chapel Allerton, Moortown and Roundhay wards, along with the other 30 wards around the city who receives the weekly update of news to help local businesses and develop local neighbourhood centres.

#### **Climate, Energy and Greenspaces**

#### **Streetscene Grounds Maintenance**

64. Grass cutting is progressing as expected. The contractor deployed additional resources (Saturday working and Monday – Thursday until 7pm) for a limited period during May and June following the spring flush of growth and to address the clearance of daffodil areas. Hedge cut 2 will commence towards the end of August after bird nesting season. Relaxed mowing within INE area has been completed (1.2m strip unless adjacent to residential properties).

- 65. Non-working days can cause some delays which will impact on mowing and spraying schedules. The last non-working day during mowing season will be the late August bank holiday. During the school summer holidays, parked cars and members of the public present on larger communal plots can cause minor impact to schedules or result in plots intentionally left where it is not possible to cut at the time of visit (or same working day).
- 66. The second round of weed spraying has recently commenced and should take around 6 weeks to complete with a further 6 weeks to fully die back. Teams are due in Chapel Allerton Ward (weather permitting) by 18<sup>th</sup> August and are then due to visit Moortown, then Roundhay wards. Recent wet weather will have an impact on progress.

# **Leeds Quality Parks**

67. Assessments are under way and including those in the Inner North East area - Chapel Allerton, Norma Hutchinson, Meanwood and Potternewton.

# Other Updates from the Inner North East Area Leeds 2023

- 68. My LEEDS 2023 is a celebration of all the people and stories that make up the City of Leeds. Who better to shine a light on the amazing communities of Leeds and tell their stories than the people themselves? My LEEDS 2023 will see people across Leeds come together in a city-wide celebration taking place in every ward.
- 69. My LEEDS 2023 is all about celebrating the power of community, they've been working collaboratively with local people to create a series of events across the wards. They are shining a spotlight on the wonderful people that make up our city.
- 70.33 Neighbourhood Hosts have been championing their local communities and have been developing a series of events across every corner in Leeds this summer.
- 71. The Neighbourhood Hosts have been vital to this project. They've been designing and delivering events in My LEEDS Summer and working with artist Keith Khan, who's created The Gift, an artwork for the city with a motif for each ward.

72. A number of events has already taken place in Moortown and Roundhay Wards and local ward members have attended them and engaged with the general public, key services, performers and stall holders. Events in Chapel Allerton ward are due to take place in August.



# **Meanwood Olympics**

- 73. Inspired by the London Olympics in 2012, the Meanwood Olympics held at Woodhouse Cricket Club invites families across the city to get involved with sports, games, arts and craft.
- 74. The summer of activities have already begun, the next fun day will be held on Wednesday August 16 from 12pm-3pm, after which every child who participated will receive a medal from the Lord Mayor and Leeds Rhinos players.
- 75. Maureen Lillywhite, a community development worker at InterACT, organised the first ever Meanwood Olympics 12 years ago, with every game from dodgeball to the egg and spoon race. Each year, more organisations have got involved to support the event and make the summer holidays more memorable for children and families.







# **Consultation and Engagement**

76. The Community Committee has, where applicable, been consulted on information detailed within the report.

# **Equality and Diversity/Cohesion and Integration**

77. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

# **Council Polices and City Priorities**

78. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

Vision for Leeds 2011 – 30
Best City Plan
Health and Wellbeing City Priorities Plan
Children and Young People's Plan
Safer and Stronger Communities Plan
Leeds Inclusive Growth Strategy

#### **Resources and Value for Money**

79. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

# Legal Implications, Access to Information and Call In

80. There are no legal implications or access to information issues. This report is not subject to call in.

#### **Risk Management**

81. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

#### **Conclusions**

82. The report provides up to date information on key areas of work for the Community Committee.

#### Recommendations

83. The Community Committee is asked to note the content of the report and comment as appropriate.

#### Background documents<sup>1</sup>

84. None.

<sup>&</sup>lt;sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.